



REQUEST FOR SPECIAL BURNING PERMIT

The request form must be filed five (5) working days prior to proposed burn. This form will be considered incomplete until all information is supplied below. If any changes are made after the notification is logged with the Agency, an amendment must be filed before work begins or continues. **A non-refundable \$75.00 fee must accompany all request forms. Payment of this fee shall not guarantee Agency approval.** If approved, additional fees may be required and will be determined by the volume of material to be burned and inspection and oversight costs.

OFFICE USE: Auth. _____ Fee Rec'd \$ _____ Date Rec'd _____

I. OWNER

Name: _____

Address: _____
Street City State Zip

Daytime Phone: _____ Alternate Phone: _____

II. CONTRACTOR

Contractor's Name: _____

Address: _____
Street City State Zip

Phone: _____ Do you have owner's permission to burn? Yes No

III. SITE

Site Name: _____ Site Contact: _____

Site Address: _____
Street City State Zip

Type of operation: _____

Material to be burned and estimated quantities:

Time Period applied for: _____

IV: BURNING PROCEDURE

Ignition Procedure: _____

Amount burned at one time: _____

Duration of burn: _____

Residences within 1/2-mile radius of site:

- Less than 50
- 50 to 200
- 200 to 1,000
- 1,000 to 5,000
- Over 5,000

Schools or Hospitals within 1/2-mile radius

School(s)

Hospital(s)

Signed: _____ Title: _____ Date: _____

**PLEASE REMIT FEE AND FORM TO:
BCAA, 526 S. Clodfelter Road, Kennewick, WA 99336 (509) 783-1304**

SPECIAL BURNING PERMIT REQUIREMENTS

The following are some of the requirements that may be imposed on the Special Burning Permits.

1. No burning on Saturdays or Sundays.
2. All fires must be extinguished by no later than one (1) hour before sunset.
3. NO OPEN FIRES MAY BE IGNITED DURING A SPECIFIED 'NO BURN DAY'. You must confirm the status of the burn day by calling (509) 783-1304.
4. Other than the material requested and permitted by this permit, you may not burn any prohibited material as indicated in WAC 173-425-040(1), which reads, "(1) Except as provided in WAC 173-425-020(2), the following materials shall not be burned in any outdoor fire: Garbage, dead animals, asphalt, petroleum products, paints, rubber products, plastics, paper (other than what is necessary to start a fire), cardboard, treated wood, construction debris, metal or any substance (other than natural vegetation) which when burned releases toxic emissions, dense smoke, or odors."
5. Requirements and conditions of local fire protection agencies must be met.
6. This permit is good only for the time period and site for which it was issued. You are not allowed to burn during additional time periods or at alternate sites with this permit.
7. No fires are to be within fifty (50) feet of structures.
8. A person representing your organization must attend the fire at all times and you must have the means to extinguish the fire if and when necessary.
9. The BCAA will be notified prior to commencing burning at (509) 783-1304.
10. Burning will be conducted to promote good combustion practices with a minimum of soil mixed with the material to be burned.
11. The holder of this permit assumes all responsibility for his/her acts.

Additional Special Requirements:

1. The fees associated with special burning permits are as follows:
 - Application Fee - \$75.00 (Non-refundable)
Additional inspections may require additional \$75.00 fee. (for example, piles aren't ready for inspection, piles contain prohibited materials, etc.)
 - Permit Fee – maximum of \$8.50/Cubic Yard
2. In the interest of safety, and air pollution control, limit the amount of material burned at one time to a manageable minimum.