

AGENDA
Benton Clean Air Agency
Board of Directors Regular Meeting
February 23, 2023, at 5:00 p.m.



526 South Steptoe Street
Kennewick, Benton County, Washington

**DUE TO Covid RESTRICTIONS PUBLIC ACCESS TO THIS MEETING WILL BE PROVIDED BY ZOOM;
ZOOM INFORMATION IS AT THE END OF THIS DOCUMENT**

I. CALL TO ORDER

II. ROLL CALL

Nancy Aldrich, chair
Will McKay
Jerry Peltier
Duane LaPierre
Bill McKay

III. APPROVAL OF AGENDA

IV. APPROVAL OF January 26, 2023 BOARD MEETING MINUTES

V. CONSENT AGENDA

ALL MATTERS LISTED WITHIN THE CONSENT AGENDA HAVE BEEN DISTRIBUTED TO EACH BOARD MEMBER FOR REVIEW AND ARE CONSIDERED TO BE ROUTINE. THE CONSENT AGENDA WILL BE APPROVED IN ITS ENTIRETY BY ONE MOTION WITH NO SEPARATE DISCUSSION. IF SEPARATE DISCUSSION IS DESIRED, ITEMS MAY BE REMOVED FROM THE CONSENT AGENDA AND PLACED ON THE REGULAR AGENDA BY REQUEST.

January-February

A. Ratification of voucher request dated	January 26, 2023	\$758.01
B. Ratification of voucher request dated	February 2, 2023	\$8,040.94
C. Ratification of voucher request dated	February 9, 2023	\$1,958.65
D. Ratification of voucher request dated	February 16, 2023	\$311.50
	Total Expenditures	\$11,069.10

VI. NEW BUSINESS

NONE

VII. OLD BUSINESS

NONE

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VIII. REPORTS, COMMENTS AND DISCUSSION ITEMS

- A. Expenditures vs. Budget Report
- B. Control Officer Report
- C. Legal Council Report
- D. Engineering Report
- E. Case Status Report, Complaint Summary and Monitoring Reports

IX. PUBLIC COMMENT

X. EXECUTIVE SESSION

Real Estate, Contracts, Personnel, Litigation RCW 42.30.110

XI. ADJOURNMENT

Benton Clean Air Agency is inviting you to a scheduled Zoom meeting.

Topic: Benton Clean Air Agency Regular Board Meeting
Time: Feb 23, 2023 05:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87883077874?pwd=bTZneUdLSS9ZUTJxWlhkbGRlQzdwUT09>

Meeting ID: 878 8307 7874

Passcode: 206852

One tap mobile

+12532050468,,87883077874#,,,,*206852# US

+12532158782,,87883077874#,,,,*206852# US (Tacoma)

Dial by your location

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

Meeting ID: 878 8307 7874

Passcode: 206852

Find your local number: <https://us06web.zoom.us/j/khoE849gJ>

MINUTES
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CALL TO ORDER

ROLL CALL

Nancy Aldrich, chair - present
Will McKay – present
Jerry Peltier - present
Duane LaPierre - present
Bill McKay – absent

Mr. Peltier moved to excuse Mr. McKay, Mr. LaPierre seconded, and the motion passed.

STAFF PRESENT

Rob Rodger, Executive Director
Tyler Thompson, Engineer
John Lyle, Air Quality Specialist
Noah Lee, Air Quality Specialist
Robin Priddy, Engineer

Bronson Brown, Attorney

APPROVAL OF AGENDA

Mr. Peltier made a motion to approve the agenda, and Mr. LaPierre seconded, and the agenda was approved.

INTERVIEW AT LARGE POSITION CANDIDATES

Mr. Duane LaPierre, candidate

As there is only one candidate, there was no interview. Mr. LaPierre told the board he was interested in the position.

RESOLUTION 2023-01 APPOINTING AN ADDITIONAL ("AT LARGE") BOARD MEMBER

Mr. Peltier moved to pass resolution 2023-01 which appoints Mr. LaPierre to the Board for a four-year term beginning February 1, 2023.

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ELECTION OF 2023 OFFICERS

Mr. LaPierre moved that we leave the officers as is. Mr. Peltier seconded, and the motion passed. Ms. Aldrich will be the chair, and Commissioner McKay vice chair.

APPROVAL OF DECEMBER 15, 2022, BOARD MEETING MINUTES

Mr. Peltier made a motion to approve the minutes, and Mr. LaPierre seconded, and the minutes were approved.

CONSENT AGENDA

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December - January

A. Ratification of voucher request dated	December 15, 2022	\$458.50
B. Ratification of voucher request dated	December 22, 2022	\$46,465.65
C. Ratification of voucher request dated	December 29, 2022	\$600.00
D. Ratification of voucher request dated	January 5, 2023	\$4,538.88
E. Ratification of voucher request dated	January 12, 2023	\$44,732.08
F. Ratification of voucher request dated	January 19, 2023	\$1,120.68
	Total Expenditures	\$97,915.79

Commissioner McKay made a motion to approve the minutes, and Mr. LaPierre seconded, and the Consent Agenda was approved.

NEW BUSINESS

BCAA 2023 REGULAR BOARD MEETING SCHEDULE.

The Board Meeting schedule was presented to the Board. This is the schedule sent to the State Registrar. The August and November meetings are not held. The December meeting was moved to the 14th. This schedule is submitted to the Washington State Registrar.

REPORTS, COMMENTS AND DISCUSSION ITEMS

Expenditures vs. Budget Report - most items are on schedule, for this time of year both income and expenditures. All the Registration invoices have been sent out, AOP will be sent in February.

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Mr. Peltier asked if the agency was involved in demolitions, regarding a building in Richland being torn down. We are in touch with them, and they have filed all the paperwork. We've been working with the old hotel on George Washington Way.

Control Officer Report – Mr. Rodger attended the Director's meeting and the Dust Management meeting. There's potential that cannabis could be put under the jurisdiction of Agriculture, which means BCAA would not be involved at all. The Biennial audit has started.

Legal Council Report – Kennewick Auto Body signed an agreement last month and this month he filed for bankruptcy. It may be up to the bankruptcy court to determine which debts are paid. Mr. Sullins is in bankruptcy and will begin payments in April.

Engineering Report – the Agrium AOP is out for its first comment period. PNNL's permit is being revised to add a new building and new sources. Mr. Thompson has been working on the Lamb Weston WWTP, emission inventories and the registration billing.

Case Status Report – Mr. Lyle the current cases are all on schedule for resolution.

Complaint Summary – Mr. Lyle presented the complaint summary for 2022; there were nearly 300 complaints.

Monitoring Reports - Mr. Lyle presented the reports; most of 2022 had very good air quality as represented by PM₁₀ and PM_{2.5}. There was a total of 16 days with elevated ozone.

ADJOURNMENT - The meeting was adjourned at 5:23.

Approved by:

Commissioner Will McKay – Board Vice Chair
Benton Clean Air Agency

Benton Clean Air Agency VOUCHER PAYMENT REQUEST		Warrants Dated: January 26th, 2023		Invoice		Fund Number: 6911			
VENDOR CODE	VENDOR NAME	DESCRIPTION	INVOICE #	ORG NAME	BARS CODE	BCAA CODE	STATEMENT DATE	AMOUNT	VOUCHER #
102061	Department of Ecology	Ag Burning Fees		91158940	64100	4106	1/1/2023	\$448.01	242222
102712	Intermountain Cleaning Service	Janitorial Services	109112	91158940	64801	4801	1/15/2023	\$310.00	242223
							TOTAL	\$758.01	

As the duly appointed Board for this Agency, we have reviewed the claims listed above and approve expenditures by our signatures below this _____ day of _____, 2023.

BOARD OF DIRECTORS:

Nancy Aldrich

William McKay

Bill McKay

Jerry Peltier

Duane LaPierre



Tyler Thompson, BCAA

PLEASE NOTE: It is the AGENCY'S responsibility to maintain adequate, original, records to substantiate these claims.

Benton Clean Air Agency VOUCHER PAYMENT REQUEST		Warrants Dated: February 3rd, 2023		Invoice		Fund Number: 6911				AMOUNT	VOUCHER #
VENDOR CODE	VENDOR NAME	DESCRIPTION		ORG NAME	BARS CODE	BCAA CODE	STATEMENT DATE				
101663	Brutzman's Office Solutions	Office Supplies	835375	91158940	63101	3101	1/25/2023		\$259.61		242417
102061	Department of Ecology	AOP Oversight	ADO-23-000030	91158940	64100	4105	1/25/2023		\$3,590.00		242418
101244	Noah Lee	Cell Phone Reimbursement		91158940	64200	4205	1/30/2023		\$75.00		242419
103034	John Lyle	Cell Phone Reimbursement		91158940	64200	4205	1/30/2023		\$75.00		242420
103603	Robin Priddy	Cell Phone Reimbursement		91158940	64200	4205	1/30/2023		\$40.00		242421
103625	Pronto Process Service	Legal Services	PTO-2023000086	91158940	64100	4101	1/20/2023		\$75.00		242422
103785	Rob Rodger	Cell Phone Reimbursement		91158940	64200	4205	1/30/2023		\$75.00		242423
104159	Tyler Thompson	Cell Phone Reimbursement		91158940	64200	4205	1/30/2023		\$75.00		242424
104288	US Bank	Payment of Credit Cards		91158940	Attached	Attached	1/25/2023		\$3,776.36		242425
									TOTAL	\$8,040.97	

As the duly appointed Board for this Agency, we have reviewed the claims listed above and approve expenditures by our signatures below this _____ day of _____, 2023.

BOARD OF DIRECTORS:

Nancy Aldrich



Tyler Thompson, BCAA

William McKay

Bill McKay

Jerry Peltier

Duane LaPierre

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Benton Clean Air Agency VOUCHER PAYMENT REQUEST		Warrants Dated: February 9th, 2023		Invoice		Fund Number: 6911			
VENDOR CODE	VENDOR NAME	DESCRIPTION	INVOICE #	ORG NAME	BARS CODE	BCAA CODE	STATEMENT DATE	AMOUNT	VOUCHER #
100076	Advanced Protection Services, Inc.	Facility Maintenance	R 140208	91158940	64801	4801	1/31/2023	\$48.86	242551
101475	Brown & Rio	Legal Services	1531	91158940	64100	4101	2/2/2023	\$1,800.00	243552
101918	Connell Oil Inc.	Vehicle Fuel	CL05803	91158940	64807	4807	1/31/2023	\$109.79	243553
							TOTAL	\$1,958.65	

As the duly appointed Board for this Agency, we have reviewed the claims listed above and approve expenditures by our signatures below this _____ day of _____, 2023.

BOARD OF DIRECTORS:

Nancy Aldrich _____

William McKay _____

Jerry Peltier _____



Tyler Thompson, BCAA

Bill McKay _____

Duane LaPierre _____

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Benton Clean Air Agency VOUCHER PAYMENT REQUEST		Warrants Dated: February 16th, 2023		Invoice		Fund Number: 6911			
VENDOR CODE	VENDOR NAME	DESCRIPTION	INVOICE #	ORG NAME	BARS CODE	BCAA CODE	STATEMENT DATE	AMOUNT	VOUCHER #
102084	Desert Springs Bottled Water LLC	Water Delivery Service	560596	91158940	64801	4801	1/31/2023	\$28.81	
104226	Tri City Herald	Legal Advertisement	175478	91158940	64401	4401	1/31/2023	\$132.69	
100835	Pronto Process Service	Legal Services	PTO-2023000087	91158940	64100	4101	1/31/2023	\$150.00	
							TOTAL	\$311.50	

As the duly appointed Board for this Agency, we have reviewed the claims listed above and approve expenditures by our signatures below this _____ day of _____, 2023.

BOARD OF DIRECTORS:

Nancy Aldrich _____

William McKay _____

Bill McKay _____

Jerry Peltier _____

Duane LaPierre _____


Tyler Thompson, BCAA

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ENGINEERING REPORT for January 2023

	Applicant	Expected	MOD/ Relocate Requests	NOC, NIO, RO Applications		Orders of Approval	
			Received	Received	With- drawn	Issued	Pending
Permitting							
	Horn Rapids Landfill – Air Operating Permit Application		Comment period until 2/27				1
	PNNL Modification					1	
	Conrad Russell Excavation			1		1	
	Lamb Weston WWTP Revision					1	
	Agrium Modification					1	
	Kennewick Autobody			1			
	Columbia Crest (3) Revisions		Waiting for comment from facility				3
	PermaFix Test Bed Initiative (Incomplete), Tank Brine Kenn Auto Body (Incomplete)		Waiting for SEPA from Ecology				2
				2		3	
	2023						
Compliance							
	Source Inspections - GDF		Ongoing – Tyler and John				
	Source Inspections – Surface coating facilities		Ongoing – Tyler and John				
	Compliance Assistance		Builder’s Lumber				
	Annual emission inventory		All Completed				
Notes							
	Autobody MACT – compliance assistance		Ongoing				
	Gas Station MACT – compliance assistance		Ongoing				

NOC – Notice of Construction Application. This application is required by WAC 173-400-110 for new sources and sources that modify their facility or air pollution control equipment. Once submitted, the BCAA has 30 days to determine if the application is complete. Once the application is determined to be complete, the BCAA has 60 days to issue an Order of Approval or Order of Denial. All facilities using the NOC process must install Best Available Control Technologies (BACT).

NIO – Notice of Intent to Operate Application. An application is required (WAC 173-400-035) for portable and temporary sources that operate for less than one year. The BCAA has 30 days to issue or deny a permit.

MOD – Permit Modification. This indicates that the BCAA is requiring, or the source requests, that modifications be made to an existing Title V, Order, or other permit. There are no time clocks that guide these activities, but generally, the BCAA processes permit modifications within the 90-day timeframe.

COMP – Compliance Assurance and Assistance. A significant activity of the engineering program is to assure regulatory compliance of BCAA’s Title 5 sources to the EPA. Synthetic Minor and other sources also receive compliance reviews, to assure regulatory compliance of records, reporting, and facility operation.

*Completions of compliance work.

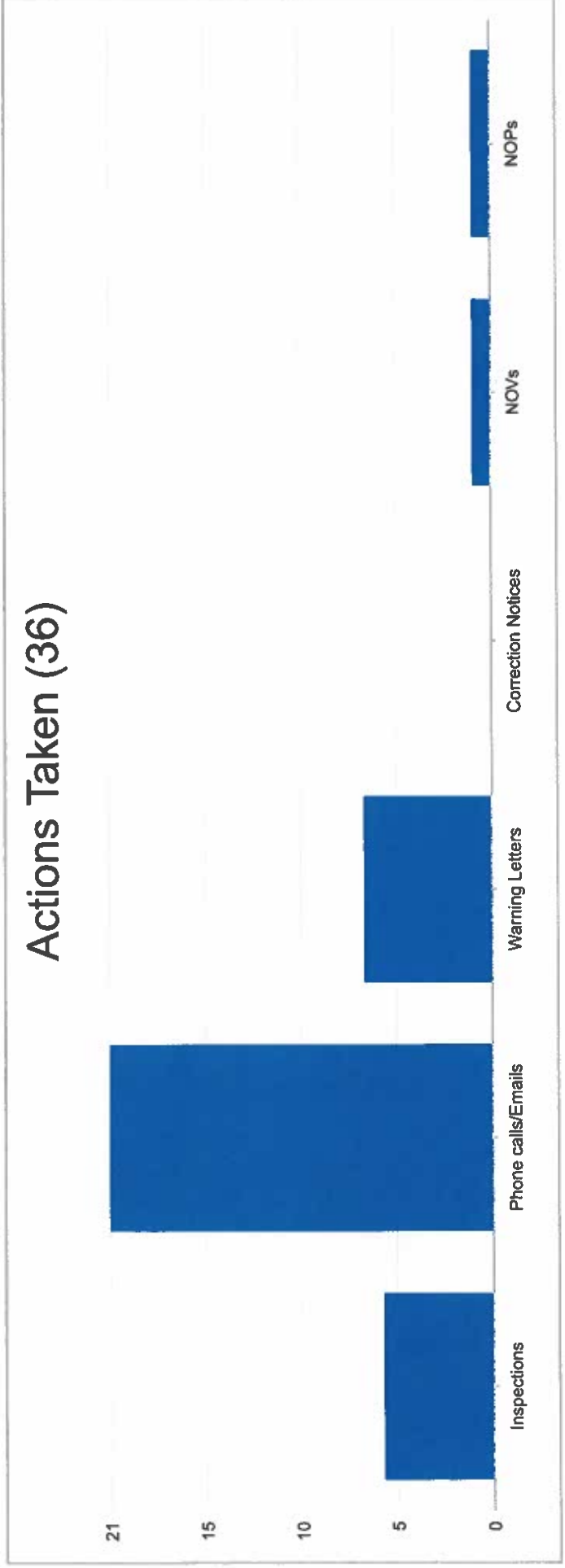
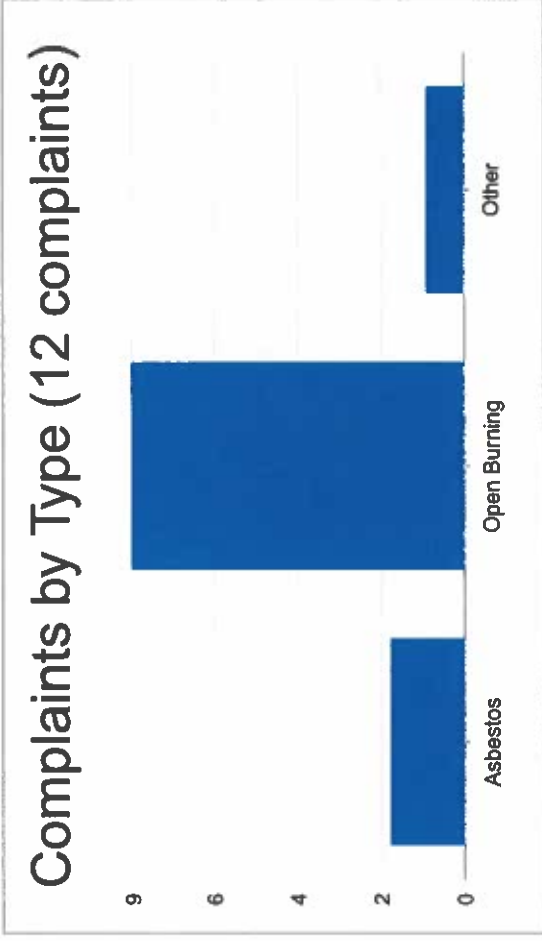
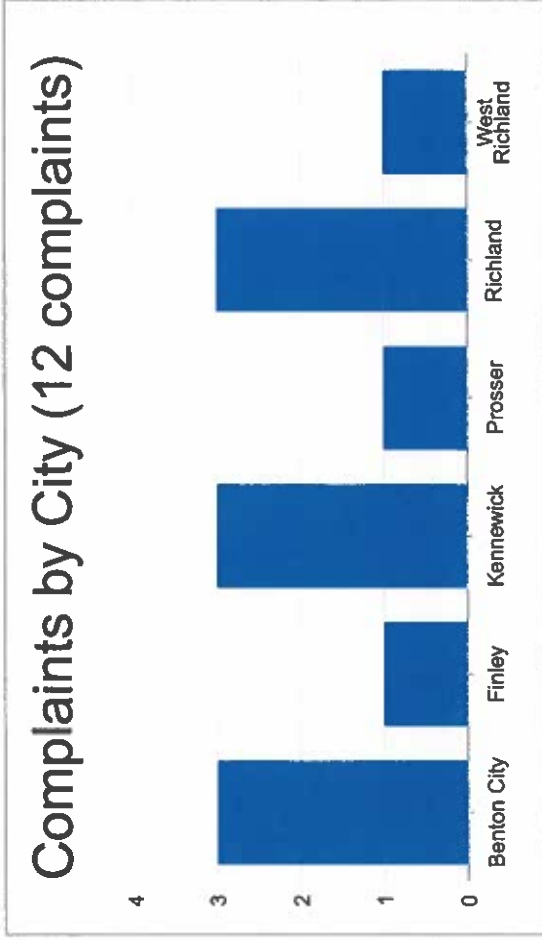
RO – Title 5 permits must be renewed every 5 years. The renewal process includes updating emission and control equipment information, updating regulatory applicability and compliance.

2023 Unresolved Cases BENTON CLEAN AIR AGENCY

*Reflects status of cases as of February 16, 2023

OWNER	OPERATOR	CASE NUMBER	TYPE	NOV RCVD	NOP RCVD	BCAA PENALTY	FIRE DEPT CHARGES	TOTAL PENALTY	CONSENT ORDER
CAI CONSTRUCTION LLC		23-002	Outdoor Burn		Not yet issued				
BENNET AVE LLC	Joel Hughes	23-001	Outdoor Burn		Not yet issued				

January 01, 2023 to January 31, 2023 Complaints Summary



Monthly Monitoring Report

Continuous Data (Unofficial Data) – January 2023
Station – Kennewick

Day	BAM PM ₁₀ Conc µg/m ³	NephPM _{2.5} Conc µg/m ³	Overall AQI	Day	BAM PM ₁₀ Conc µg/m ³	NephPM _{2.5} Conc µg/m ³	Overall AQI
1	4	2.63	Good	16	2.67	1.03	Good
2	1.58	2.27	Good	17	8.48	3.09	Good
3	5.83	2.68	Good	18	9.5	4.78	Good
4	7.04	3.26	Good	19	4.67	1.39	Good
5	7.04	2.76	Good	20	11.25	3.25	Good
6	14	4.84	Good	21	10	4.23	Good
7	7.75	4.88	Good	22	15.33	6.63	Good
8	8.21	4.18	Good	23	15.13	4.77	Good
9	6.46	3.37	Good	24	19.5	6.1	Good
10	7.67	3.62	Good	25	22.83	7.14	Good
11	12.79	5.6	Good	26	14.42	5.52	Good
12	6.71	4.08	Good	27	7.25	1.48	Good
13	9.29	5.13	Good	28	6.71	1.36	Good
14	8.04	4.4	Good	29	4.96	3.22	Good
15	4.17	2.29	Good	30	12.29	6.04	Good
				31	14.42	6.24	Good

PM₁₀ standard: 150 µg/m³ (24-hr), 50 µg/m³ (annual)

PM_{2.5} standard: 35 µg/m³ (24-hr), 15 µg/m³ (annual)

Air Quality Index Categories

■ Good
 ■ Moderate
 ■ Unhealthy/Sensitive
 ■ Unhealthy/All
 ■ Very Unhealthy
 ■ Hazardous